Islāmic Da'wah Academy

Jāme'ah Riyādul 'Uloom

APPLICATION FORM
120 Melbourne Road, Leicester, Leicestershire, England, UK, LE2 0DS.
For details of the courses we offer including entry requirements, please visit **www.jru.org.uk**

Only complete this application form if you are in <u>year 11</u> (or its equivalent) or above.
Please write clearly in <u>CAPITAL LETTERS</u> using black ink and ensure that <u>all fields</u> are completed.

TYPE OF APPLICATION	
☐ **Tahfizul-Qur'ān**	If you have memorized any juz' of the Qur'ān then please give details:
☐ **I'dādiyah** (Preparatory Course)	1 year intensive Urdu course.
☐ **'Arbi Awwal**	First year of the 'Ālimiyyah course.
☐ **'Ālimiyyah**	If you would like admission into any of the later years, please state below: 2nd year ☐ 3rd year ☐ 4th year ☐ 5th year ☐ 6th year ☐
Note: Applicants who do not meet the entry requirements of 'Arbi Awwal, especially satisfactory command of the Urdu language, **will have to apply** for the Preparatory Course.	

Has the applicant applied to Islāmic Da'wah Academy previously? Yes ☐ No ☐

SECTION 1: PERSONAL INFORMATION

1A: DETAILS OF APPLICANT (AS IT APPEARS ON PASSPORT)	
First Name	Address
Middle Name	
Last Name	City
Date of Birth	Post Code
Place of Birth	Country
Nationality	Phone (landline)
Current Occupation	Phone (mobile)
Marital Status	Email
1B: DETAILS OF PARENT/GUARDIAN	
First Name	Address (if different)
Middle Name	
Last Name	City
Date of Birth	Post Code
Place of Birth	Country
Nationality	Phone (landline)
Current Occupation	Phone (mobile)
Relation to Applicant	Email

1C: DETAILS OF GUARDIAN WITHIN UK	
To be filled in by non-UK applicants with relatives within the UK	
First Name	Address
Middle Name	
Last Name	City
Date of Birth	Post Code
Place of Birth	Phone
Nationality	Email
Current Occupation	Relation to Applicant
Can this guardian be used for correspondences? Yes ☐ No ☐ If Yes, a letter will be required from the above mentioned confirming that they accept this responsibility.	

SECTION 2: DETAILS OF ISLAMIC EDUCATION

2A: INFORMATION OF CURRENT AND PREVIOUS MADĀRIS/ISLAMIC INSTITUTES

Please give information of last part-time and all full-time madāris/institutes attended by the applicant

Name of Madrasah	City (incl. Country if outside UK)	Type of Madrasah (Boarding/Local Masjid)	Dates Attended	
			From (Month/Year)	To (Month/Year)

Does the applicant still attend the last mentioned madrasah/institute? Yes ☐ No ☐

If No, please give reasons for leaving

2B: ISLAMIC EDUCATION

Please give details of all Islamic books/subjects studied

Name of Madrasah	Book/Subject	Grade/Result

Has the applicant taken any lessons in Tajweed? Yes ☐ No ☐

If Yes, please give details.

2C: URDU LANGUAGE

Please tick level of proficiency in Urdu

	NO KNOWLEDGE	VERY LIMITED	AVERAGE	GOOD	VERY GOOD
UNDERSTANDING					
READING					
WRITING					
SPEAKING					

SECTION 3: DETAILS OF OTHER EDUCATION

3A: INFORMATION OF CURRENT AND PREVIOUS SCHOOLS/COLLEGES				
Name of School/College	City (incl. Country if outside UK)	Type of School/College (Boarding/Islamic/Private etc)	Dates Attended	
			From (Month/Year)	To (Month/Year)

Does the applicant still attend the last mentioned school/college? Yes ☐ No ☐

If No, please give reasons for leaving

3B: DETAILS/RESULTS OF SUBJECTS STUDIED		
Name of School/College	Subject	Grade/Result

SECTION 4: DETAILS OF APPLICANT'S HEALTH/WELFARE

4A: HEALTH DETAILS OF APPLICANT			
GP's Name / Name of doctor's surgery or practice			
Address	Phone		
Does the applicant suffer from any of the following?		☐ Asthma	☐ Eczema
☐ Migraine	☐ Bronchitis	☐ Diabetes	☐ Epilepsy
Any other known medical condition/disability/health problems/allergies. Please state.			
Please give details of any regular medication or any treatment required			
Does the applicant have any learning difficulty (listening, speaking, writing), special educational need (SEND), behavioural/emotional and/or social difficulty?		☐ Yes	☐ No
If Yes to the above then please give details			

4B: WELFARE DETAILS OF APPLICANT		
Is the applicant involved with the social services?	☐ Yes	☐ No
Are there any court orders in relation to the applicant?	☐ Yes	☐ No

SECTION 5: OTHER DETAILS

5A: FEES	
Do you have the required fees in place? Please tick	☐ Yes ☐ No
Who will be responsible for the payment of your fees? Please tick	☐ Myself ☐ Family/Friend ☐ Sponsor/Company
If you are not going to be paying the fees yourself then please give full name and address of the responsible person who will be paying the fees on your behalf.	Name
	Address
	Telephone
Is this definite or proposed. Please tick	☐ Definite ☐ Proposed
Preferred method of payment. Please tick	☐ Full amount in one lump sum ☐ 10 monthly installments

5B: OTHER INFORMATION	
Has the applicant ever been charged with criminal convictions in the UK or any other country?	Yes ☐ No ☐
Has the applicant ever been involved in, supported or encouraged terrorist activities in any country **or** been a member of, or given support to an organisation which has been concerned in terrorism **or** expressed views that justify or encourage others to carry out terrorism or other serious criminal acts?	Yes ☐ No ☐
If Yes to any of the above questions please give details	

5C: PERSONAL STATEMENT

On a separate sheet of paper, please provide a personal statement covering all the following 5 areas:

1. Why you want to study at the Islāmic Da'wah Academy (Jame'ah Riyādul 'Uloom) and what you expect to gain.

2. How you would describe your Islamic background and upbringing.

3. Briefly describe your knowledge of spiritual development and its impact on a Muslim's life.

4. What you see as your strengths and weaknesses.

5. Include any personal/health factors that may affect your studies.

RULES AND REGULATIONS

1. Acceptance and refusal of applications is the right of Islāmic Da'wah Academy (Jame'ah Riyādul 'Uloom).
2. Islāmic Da'wah Academy (Jame'ah Riyādul 'Uloom) only caters for students over the age of 16.
3. Disclosure of all previous conduct is necessary.
4. All Islamic laws will have to be followed particularly prayers, dress and social affairs.
5. Islāmic Da'wah Academy (Jame'ah Riyādul 'Uloom) reserves the right to dismiss any student when deemed necessary without right of appeal. Any one dismissed from Islāmic Da'wah Academy (Jame'ah Riyādul 'Uloom) will have no legal remedy against Islāmic Da'wah Academy (Jame'ah Riyādul 'Uloom).
6. Islāmic Da'wah Academy (Jame'ah Riyādul 'Uloom) will not be held responsible for any injuries etc. caused or received during the above named applicants attendance at, to and from Islāmic Da'wah Academy (Jame'ah Riyādul 'Uloom) and all its building premises and waive any claims against Islāmic Da'wah Academy (Jame'ah Riyādul 'Uloom), except where such loss or damage is caused by its negligence.
7. The parent/guardian will be responsible for any damage caused by the above named applicant to any property, buildings and premises owned or used by the Islāmic Da'wah Academy (Jame'ah Riyādul 'Uloom).
8. All applicants who are accepted to Islāmic Da'wah Academy (Jame'ah Riyādul 'Uloom) will be initially on a two month trial basis. The Islāmic Da'wah Academy (Jame'ah Riyādul 'Uloom) reserves the total right to extend this time or to dismiss the applicant after this period without any reason.
9. All applicants who are accepted must comply with all of the Islāmic Da'wah Academy (Jame'ah Riyādul 'Uloom's) rules and regulations.

Islāmic Da'wah Academy is committed to fulfilling all its obligations under the current Data Protection laws and individuals are assured that it will treat their personal data with all due care. The information you supply will be used for the purpose intended. The Islāmic Da'wah Academy will, as far as practicable, ensure that all individuals whose details we hold are aware of the way in which that information is held, used, and disclosed and whether the recipients are internal or external to the Academy. Furthermore the 'processing' within the Islāmic Da'wah Academy will be fair and lawful and the information held securely. If you wish to see our privacy statement, please contact us.

DECLARATION

We declare that to the best of our knowledge the information provided in this application (all sections) is accurate and truthful. We accept and agree to abide by all the rules and regulations of Islāmic Da'wah Academy (Jame'ah Riyādul 'Uloom). We also consent to the information supplied by us being held on file under the terms of the current Data Protection laws.

Parent/Guardian Signature	Applicant's Signature	Date

THE APPLICATION WILL NOT BE PROCESSED IF ANY OF THE FOLLOWING ARE MISSING.

☐ **Copy** of Applicant's birth certificate	☐ **Copy** of Applicant's passport
☐ **Copy** of School/college report	☐ **Copy** of Madrasah report
☐ Two identical passport-sized photos (taken in the last 3 months)	☐ Reference form (attached) This should be filled in either by the Imam of local Masjid or last madrasah attended.
☐ Personal statement	

This form and all sent documents become the property of the Islāmic Da'wah Academy (Jame'ah Riyādul 'Uloom) and will not be returned.

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Islāmic Da'wah Academy

Jāme'ah Riyādul 'Uloom

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PLEASE SEND COMPLETED FORM DIRECTLY TO US AND NOT TO THE APPLICANT.

REFEREE'S INFORMATION			
Full name			
Address			
Position		Contact No.	
Institute			

APPLICANT'S INFORMATION	
Full name of applicant	
How long have you known the applicant?	
How do you know the applicant?	
What do you see as the applicant's strengths?	
What do you see as the applicant's weaknesses?	

Please use the following table to best describe the applicant in each of the following areas.

X: Unknown, 1: Poor, 2: Satisfactory, 3: Good, 4: Very Good, 5: Excellent.

Quality	x	1	2	3	4	5
Piety						
Punctuality in Salaah						
Character						
Intelligence						
Maturity						
Determination						
Potential						

GENERAL REMARKS	
Signature	Date

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