

Madrasah Riyādul Qur'ān

OPERATED UNDER THE AUSPICES OF THE ISLAMIC DA'WAH ACADEMY

120 Melbourne Road, Leicester, LE2 0DS, England Tel: 0116 2625440 Fax: 0116 2425016

Applicant Information

Forenames:	Surname:
Address:	
Post Code:	Telephone:
Date Of Birth: / /	Age:
Year in School:	Place of Birth:
Please give details of any long term illness or allergies the applicant may suffer from	

Parent/ Guardian Information

(Only to be filled in by applicants under 18)

Forenames:	Surname:
Address (if different):	
Post Code:	Telephone:
Email:	Mobile:

Details of Previous Islamic Education

Name Of Last Madrasah:	Is the applicant still attending that Madrasah: Yes / No	
Has the applicant completed <i>naazirah</i> (recitation of the complete Qur'aan) Yes / No If yes, then how many times:		
Has the applicant taken any lessons in Tajweed? Yes / No If Yes, then please give details:		
Has the applicant memorized any portions of the Qur'ān? Yes / No If Yes, then please give details:		
Please give details of previous Kitābs studied		
Book	Parts Studied	Grade
Please give reason for leaving previous madrasah:		
Please give reason for applying at this madrasah:		
In which course / level does the applicant wish to enrol? Hifz(Memorization of Qurān) <input type="checkbox"/> FE1(yr 8) <input type="checkbox"/> FE2(yr 9) <input type="checkbox"/> FE3 (yr 10) <input type="checkbox"/> FE4 (yr 11+) <input type="checkbox"/> Aalim <input type="checkbox"/>		
Documents: Please provide a copy of the following: <input type="checkbox"/> Copy of latest Madrasah Report <input type="checkbox"/> Copy of latest School report		

Rules and regulations

1. All applicants will have to take an admission test, after which the admission will be processed.
2. All successful applications will be on a three month trial basis.
3. Students applying to Hifz Class must be at least 10 years of age, and students applying for FE class must be at least 12 years of age.
4. All students must adhere to Islamic teachings including dress.
5. The timings of the Madrasah will be decided only by the principal. All students will be expected to respect the times set by the Madrasah
6. In case of absence, the student must present a written excuse from his parent or guardian on the next day of class to the principal before attending class. Also students arriving late or wanting to leave early must have a written excuse from the parent.
7. Parents are expected to schedule weekends and holidays in such a manner that students do not miss class. Any leave required from class time should be authorised by the Madrasah **prior** to booking.
8. Parents are expected to ensure that students prepare their lesson before class. It is recommended for students in Hifz class that they spend at least half an hour at night and one hour in the morning. Students in FE class should spend at least half an hour daily in lesson preparation.
9. The Madrasah has the full right to dismiss any student where it seems necessary and he will have no legal remedy against the Madrasah.
10. In case of complaint or any matter, one should consult the head teacher either verbally or by writing.
11. In case of change of address or phone number, one should immediately notify the Madrasah. If one fails to do so the Madrasah will not be responsible for any occurrences in correspondences or emergencies.
12. If a student does not sit the final year exam, he may be removed from the Madrasah register or he may have to repeat the year.

Declaration

I declare that the information given on this form is correct and accurate to the best of my knowledge. I accept and agree to abide by the rules and regulations of Madrasah Riyadhul Qur'an.

Signature of Parent/Guardian

Signature of applicant (if over 18)

Date

For Official Use Only

Date Received:		Date Acknowledged:	
Date Of Interview:		Interview taken by:	
Interview Details:			
HIFZ		FE /Aalim	
Naazirah	/10	Suitability	
Tajweed	/10	Character	
Hifz	/10	Urdu	
		Fees	
		Started in Week:	
		No. Of Weeks	
		Fees:	
		End	
		Reason:	
		O/s balance:	
Date Of Admission:		Admitted to class:	